

## HR ESSENTIAL

Smart, streamlined HR, payroll and benefits

- ✔ Payroll Processing and W-2 Reporting
- ✔ Payroll Tax Service
- ✔ Employee, Payroll & HR Report
- ✔ Benefit Administration
- ✔ Workers' Compensation Insurance & Claims Support
- ✔ Dedicated HR Support
- ✔ HR Compliance and Consultation
- ✔ Policy & Forms Library
- ✔ Standard Handbook
- ✔ Accounting Software Integrations
- ✔ Independent Contractor Payments

## HR PREMIUM

HR Essentials with added tools, benefits and customization.

- ✔ Advanced Payroll Services and W-2 Reporting
- ✔ Payroll Tax Service
- ✔ Custom Employee, Payroll & HR Report
- ✔ Workers' Compensation Insurance & Claims Support
- ✔ Benefits Administration
- ✔ Supplemental Employee Benefits
- ✔ Flexible Spending Accounts
- ✔ Dedicated HR Service Team
- ✔ HR Compliance and Consultation
- ✔ Access to Policy and Forms Library
- ✔ Custom Policy and Handbook Development
- ✔ Time and Attendance System
- ✔ Accounting Software Integrations
- ✔ Independent Contractor Payments

## HR ADVANTAGE

Our top-of-the-line HR Solution offering a premier selection of employee benefits expert service.

- ✔ Custom New Account Implementation
- ✔ Advanced Payroll Services and W-2 Reporting
- ✔ Custom Reporting and Job Costing
- ✔ Certified & Davis-Bacon Reporting
- ✔ Payroll Tax Service
- ✔ Healthcare Administration
- ✔ Supplemental Employee Benefits
- ✔ Flexible Spending Accounts
- ✔ 401k Administration
- ✔ Quarterly Onsite Support and Consultations
- ✔ Custom Policy Development and Handbook
- ✔ Dedicated HR Service Team
- ✔ HR Compliance and Consultation
- ✔ Access to Policy and Forms Library
- ✔ Custom Policy and Handbook Development
- ✔ Time and Attendance System
- ✔ Accounting Software Integrations
- ✔ Independent Contractor Payments